

CONSTITUTION FOR EAGLE TECHNICAL COMMUNICATORS

ARTICLE I – Name

The name of this organization is **Eagle Technical Communicators**. The organization is a student organization at the University of North Texas.

ARTICLE II – Objectives

The objectives of the organization are:

- a. To promote interest in the Professional and Technical Communication programs at UNT, both graduate and undergraduate.
- b. To provide fellowship among students.
- c. To represent student needs and wants in regard to courses offered and similar decisions that affect students studying Professional and Technical Communication.
- d. To provide a forum for the presentation of innovative ideas to the benefit of the Professional and Technical Communication programs.

ARTICLE III – Membership

Any technical communication student at the University of North Texas is eligible to be an active member and may hold office.

Students must have taken at least one TECM class at UNT or be currently enrolled in a TECM course.

ARTICLE IV – Officers

1. Election of Officers
 - a. The officers of this organization are President, Vice President, Secretary, Treasurer, and Web Content Specialist.
 - b. Officers are elected by written or electronic ballot, with each active member casting a vote. A majority of votes constitute a victory.
 - c. Election of next year's officers will take place during the 13th week of the spring semester.
 - d. Officers assume office for the period of two long semesters and one short semester (summer, fall, spring).
2. Recall of Officers
 - a. Officers are subject to recall for malfeasance in office.
 - b. Recall procedures are initiated at the request of a majority of active members.
 - c. A hearing will be conducted at a regular meeting for the presentation of the evidence from all concerned parties.
 - d. A majority of those active members voting in a recall at the end of the hearing is necessary to remove any office.
3. Officer Conduct
 - a. When conducting activities on behalf of the TECM department, officers need to obtain advisor approval before proceeding.

ARTICLE V – Voting

1. This constitution and by-laws may be amended by a 2/3 vote of those voting, provided a quorum is present.
2. Voting on amendments must be conducted after a minimum notice of 2 weeks.

ARTICLE VI – Statement of Non-discrimination

This student organization is open to all students without regard to race, color, sex, age, national origin, religion, sexual orientation, disability, or veteran status. This non-discrimination applies, but is not limited to, recruiting, membership, organization activities, and opportunities to hold office.

ARTICLE VII – Statement of Non-Hazing

This organization does not engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any student or person attending the institution.

ARTICLE VIII – Statement of Compliance with Campus Regulations

This organization complies with all University and campus policies and regulations and local, state, and federal laws.

BY-LAWS

I. Cabinet

- a. President
 - i. Coordinates all activities of the organization.
 - ii. Serves as a liaison to University community.
 - iii. Represents the organization.
 - iv. Calls regular and special meetings.
 - v. Presides at meetings.
 - vi. Prepares agendas for meetings.
- b. Vice President
 - i. Assists the President to coordinate org activities.
 - ii. Assumes duties of the President, when necessary.
 - iii. Manages special projects and programming including, but not limited to:
 - 1. Networking with the Pros
 - 2. Personal Branding Workshop
- c. Secretary
 - i. Maintains accurate and current information of the organization and membership.
 - ii. Keeps accurate minutes of each meeting and forwards copies to officers.
 - iii. Keeps attendance records for meetings.
- d. Treasurer
 - i. Maintains accurate and current account of all organizational funds.
 - ii. Dispenses funds according to the goals and programs established by the organization.
- e. Web Content Specialist
 - i. Creates and manages the organization's social media accounts.
 - ii. Maintains the organization's web presence.

II. Meetings

- a. Meetings are open to all members. A notice of at least 2 weeks will be given prior to all meetings. Officers and active members will organize and facilitate the meetings.